



Aylmerton Parish Council

Chair - Councillor S.Kelsey

Vice Chair – Councillor M.Knowles

Dear Sir/Madam,

10th January, 2024.

You are hereby summoned to attend a meeting of **Aylmerton Parish Council** to be held on **Thursday 18th January, 2024** at **7.00 pm** in **Aylmerton Village Hall**.

Yours faithfully,

Mrs J. L. Chance
Clerk

AGENDA

- 1. Minutes of the Meeting held on Thursday 16th November and the Special Meeting held on Thursday 23rd November, 2023.**
- 2. To receive declarations of interest and requests for dispensations.**
- 3. To receive apologies for absence.**
- 4. Public Participation – To allow members of the public opportunity to inform the meeting. This item is limited to 15 minutes (maximum of 3 minutes per person).**

Clerk: Julie Chance

Pine Lodge, Gimingham Road, Trimingham, Norfolk, NR118AA

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5. **To agree Co-Option of Members to vacancies on Aylmerton Parish Council.**
6. **To agree Budget and Precept for 2024/25.**
7. **County and District Councillors' Reports.**
 - 7.1 County Councillor's Report.
 - 7.2 District Councillor's Report.
8. **Finance and Governance.**
 - 8.1 To agree cash book (Circulated) to 30th November, 2023.
 - 8.2 To agree Bank Statements against cash book to 30th November, 2023.
 - 8.3 To agree the following payments:-

	£
Clerk's Salary – Month of January	289.43
HMRC	71.10
Stuart Hutcheson – IT for Laptop	62.30
 - 8.4 To consider Clerk's remuneration for the month of December, 2023.
 - 8.5 To consider future banking arrangements.
 - 8.6 To consider full council training.
9. **To consider any Planning matters.**
10. **To receive an update concerning Allotments from the Allotment Working Group.**
11. **To receive update concerning Bio Diversity Protocol.**
12. **To receive report from inspection of assets and asset register.**
13. **Highways Matters.**
 - 13.1 To note Temporary Traffic Orders (Circulated).
 - 13.2 To receive update following Cllr. Kelsey's inspection of the village.
 - 13.3 To consider any other Highway matters and agree action.

14. To agree meeting dates for 2024.

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15. To agree schedule for review of policies.
16. Correspondence:-
Powers and Duties of Parish Councils – Circulated.
17. Items for next agenda.
18. Date of Next Meeting – Thursday 21st March, 2024 – 7.00 pm –
Aylmerton Village Hall.
19. **TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION
TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC.**
20. To consider quotation for War Memorial work.