

AYLMERTON PARISH COUNCIL

11 September 2023

Dear Sir/Madam

You are hereby summoned to attend the **Full Council Meeting of Aylmerton Parish Council** to be held on **Thursday 21 September 2023** in the **Village Hall, Church Road, Aylmerton** at 7.00pm.

Yours faithfully

Ms Kelly Batterham – Clerk
aylmertonparishcouncil@gmail.com

AGENDA

- 1. Apologies for Absence and Acceptance of Apologies**
- 2. Declarations of Interests and requests for Dispensations**
- 3. Minutes of Previous Meeting**
 - 3.1 To agree and sign the Minutes of the Full Council Meeting held on 20 July 2023.
- 4. County & District Councillor Reports**
- 5. Public Participation Time**

Opportunity for members of the Public, Press and Councillors with prejudicial interests to speak on items included on the agenda (up to 2 minutes per person)
- 6. Finance and Governance**
 - 6.1 To consider and approve payment of Clerk net salary for August at £403.95.
 - 6.2 To consider and approve payment of PAYE/NI to HMRC for August at £100.80.
 - 6.3 To consider and approve payment of Clerk salary and PAYE/NI on 28th of each month.
 - 6.4 To consider and approve final salary and expenses payment to the outgoing Clerk.
 - 6.5 To consider and approve subscribing to Microsoft 365 Business Standard at a cost of £10.30 + VAT per month.
 - 6.6 To note current bank balances.
 - 6.7 To consider ongoing banking arrangements.
- 7. Employment**
 - 7.1 To consider and approve Clerk contract.
- 8. Planning**
 - 8.1 Planning applications for consideration:

FUL/2023/0033 Carter Concrete Ltd, Britons Lane, Beeston Regis, NR26 8TP: Non-compliance with conditions 2 (approved plans) and 7 (restoration scheme) of permission reference FUL/2019/0002 to regularise proposed changes to approved restoration scheme (retrospective): Norfolk Gravel Limited
 - 8.2 To report on planning decisions made by North Norfolk District Council:

PF/23/1456 Extension and external alterations to dwelling
Acre Wood, Tower Road, Aylmerton, Norwich, Norfolk NR11 8QG
- 9. Allotments**
 - 9.1 To receive update and any recommendations from the Allotments Working Group.
- 10. Co-option**
 - 10.1 To consider contents of Aylmerton Parish Council Co-option Policy.

11. Footpaths

11.1 To receive Aylmerton Footpaths Report for 2023.

12. Updates

12.1 To receive updates regarding bus shelter improvements.

12.2 To receive update regarding purchase of defibrillator.

12.3 To receive update regarding new Parish Council and Village Hall noticeboard.

13. To Report any other Business

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council.

14. Date of Next Meeting

To confirm the next Meeting of the Parish Council will be held on Thursday 16th November 2023 in the Village Hall at 7.00pm.

DISTRIBUTION TO ALL MEMBERS