**AYLMERTON PARISH COUNCIL**

**PARISH COUNCIL MEETING**

**MINUTES**

**18th June 2021**

**Attendees: Cllr S Kelsey (Chairman) Cllr R Bacon (Vice-Chairman) Cllr M Williams, Cllr R Fuke, Cllr J Lynes**

**In Attendance: P Adams (Clerk) No Members of the public attended**

**aylmertonpc.norfolkparishes.norfolk.gov**

**All minutes are draft until approved at a subsequent meeting**

**Meeting began at 6.00pm**

1. **APOLOGIES FOR ABSENCE** None.
2. **Declarations of interest and requests for dispensations** None.
3. **MINUTES OF THE MEETING HELD 11th May 2021 –** Considered and approved.
4. **PUBLIC PARTICIPATION**. **The public participation session lasts for 2 minutes per person.** None present
5. **THE ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN FOR 2020 -21**
6. *TO CONSIDER THE REPORT FROM THE INTERNAL AUDITOR AND ANY ADDITONAL COMMENTS.* Considered and approved
7. *TO CONSIDER AND COMPLETE THE ANNUAL GOVERNANCE STATEMENT*, Considered, approved and signed
8. *TO CONSIDER AND COMPLETE THE ACCOUNTING STATEMENT.* Considered, approved and signed

*d. to COMPLETE THE CERTIFICATE OF EXEMPTION.* Considered, approved and signed

*e. tO receive the year end bANK RECONCILIATION.* Considered, approved and signed

*f. TO CONSIDER THE VARIANCES ANALYSIS.* Considered and approved

*g. TO NOTE THE PERIOD FOR THE EXERCISE OF PUBLIC RIGHT. Agreed.* The public rights period will run from 1st July to the 11th August

1. **To consider the following matters**
2. **The Lawnmower – to consider the issues that have arisen since the last meeting regarding the grass cutting at the church and the playing field**. Mr Jim Dumolo has not contacted the Parish Council since the last meeting and has not requested the mower. It was agreed that a letter should be sent to the Chairman of the Village Hall Committee to ask them if they intend to make other arrangements to cut the playing field grass. In the meantime, and for the rest of the summer, Cllr Bacon and Cllr Kelsey offered their services as individuals, to mower the grass for this summer only. Cllr Bacon informed the members that Mr Andy Coyle Young has offered his services in this respect and it was agreed that he may use the mower to cut the playground grass. The Clerk will inform the Parish Council Insurerers. Concerns were expressed about the condition of the playground equipment and it was agreed that this subject would also be raised in the aforementioned letter.
3. **The Village Pond – to consider the future of the pond once the Glamping Site is in operation.** It was agreed that the Bare License will be terminated because, once the Glamping Site is up and running. it will not be possible for the Council to adequately control safety around the pond. The volunteers added that they would not mow the grass at the back of the pond. It was further agreed that a meeting would be arranged between Mr Clifton Brown and representatives from the Council to discuss the Glamping Site. Questions will be agreed by the members by email.
4. **To receive any further updates on the Glamping Site**. See above
5. **To approve a contribution of 20% towards the cost of a shredder.** Approved
6. **Date of the next meeting.** To be confirmed.
7. **To close the meeting.** There being no further business the meeting was closed at 7.10pm