**AYLMERTON PARISH COUNCIL**

**PARISH COUNCIL MEETING**

**MINUTES**

**aylmertonpc.norfolkparishes.gov.uk**

**Minutes are draft until approved at subsequent meeting**

**16th March 2021**

Attendees: Councillors: S Kelsey (Chairman) R Fuke, M Williams, R Bacon. In attendance, the Clerk, Patsy Adams.

The Meeting began at 6.35pm and was held remotely by ZOOM

1. **APOLOGIES FOR ABSENCE.** Cllrs: J Lynes.
2. **Declarations of interest and requests for dispensations.** Declarations were received from Cllrs, Kelsey, Williams and Bacon (Allotments)
3. **PUBLIC PARTICIPATION**. **The public participation session lasts for 2 minutes per person**. No Members of the public attended
4. **To receive information from the Clerk about the legal framework for managing** allotments The Clerk had previously forwarded correspondence about the legal framework of allotments generally and some specific information about the Aylmerton Allotments.
5. **To receive a draft proposal from Cllr Fuke - for consideration and approval.** Members discussed Cllr Fuke’s Proposal Document and, as a first step, agreed that the plots should be measured accurately so that a proper plan can be established. It was agreed that Cllr Fuke and the Clerk will carry out this task and report back at the next allotment meeting.
6. **To close the meeting in accordance with** **The Public Bodies Act 1960 Sec 1 - to discuss a confidential matter.** As there were no members of the public present the meeting remained open. Matters regarding individual plots were considered**.**
7. **The date of the next meeting.** The next full council meeting will take place on 20th April 2021
8. **To close the meeting.** There being no further business the Chairman closed the meeting at 8.10pm