**AYLMERTON PARISH COUNCIL**

**PARISH COUNCIL MEETING**

**Parish Clerk and RFO: Patsy Adams**

**Church View Farm, Church Road, Aylmerton, NR11 8PZ**

**MEMBERS**

The Parish Council Meeting will take place on **Tuesday 10th March 2020 at 7.00pm** in the Village Hall, Aylmerton. Your attendance is requested.

***Patsy Adams***

***Parish Clerk***

***04/03/20***

**A G E N D A**

1. **APOLOGIES FOR ABSENCE**
2. **Declarations of interest and requests for dispensations**
3. **MINUTES OF THE MEETING HELD ON 14th January 2020–** to be approved
4. **PUBLIC PARTICIPATION**. **The public participation session lasts for 10 minutes**
5. **COUNTY AND DISTRICT COUNCILLOR & CONSTABULARY REPORTS**
6. **TO RECEIVE AN UPDATE ON MATTERS FROM THE PREVIOUS MINUTES**
7. The Track adjacent to Sandy Lane
8. To receive a report from the Clerk regarding the rubbish bin in the Bus Shelter.
9. **NEW MATTERS FOR CONSIDERATION**

**7.1 To consider a request from Mr J Dumolo (Fabric Officer and Parochial Church Council Member, St John the Baptist Church, Aylmerton) to consider donations to:**

* Costs associated with the playing field adjacent to the hall
* Costs associated with maintenance of the churchyard
* To cover the cost of servicing the lawn mower and ongoing work (details previously circulated)

7.2 To receive information regarding the lawn mower ownership and liability

7.3 To discuss the recent incidence of flooding adjacent to the pond.

7.4 To discuss the Village Pond Licensing Agreement, maintenance obligations and requirements

7.5 To discuss the recent incidence of vandalism on the road near the stone Cross

1. **ALLOTMENTS**
2. To receive an update from the Clerk on the Allotment Budget and any outstanding rents.
3. To receive an update from the Clerk regarding the new tenancies and to approve a new application for an allotment.

9. **Governance and Financial Matters:**

*9.1 To consider outstanding invoices and those received after publication of the agenda*

1. *To confirm the appointment of the Internal Auditor, Mr Stuart Meakins*
2. *To consider the FOI Publication Scheme and the Equality and Diversity Policy Documents previously circulated.*
3. *To confirm arrangements for compliance under the Public Sector Bodies (Websites and Mobile Applications) (No.2) Accessibility Regulations 2018*

**10. CORRESPONDENCE –** To consider correspondence received.

1. **PLANNING –**

**Applications Received:**

**PF/19/2031** Felbrigg Lodge, Aylmerton. Change of Use of two commercial holiday lets to dwellings – Parish Council Decision: No Objection. Planning Office: Decision Awaited

**PF/19/1215** High View, Church Road, Aylmerton. Erection of extension. Parish Council Decision: No Objection. Planning Office: Decision Refused

**PO/19/1410** Erection of one Dwelling at Church Road, Aylmerton.Parish Council Decision: Objection. Planning Office: Decision Awaited

**CL/19/1903** Certificate of Lawfulness. The Haven, Church Road, Aylmerton. Planning Office: Decision Certificate Granted

1. **HIGHWAYS** update and to report any further highways matters
2. **To report matters that have arisen since the publication of this agenda**
3. **Items for the next Agenda**
4. **Date of the next meeting – A further meeting may be required in April depending upon the requirements stipulated by the External Auditor regarding the Declaration of Exemption. Otherwise the next meeting will be the Annual Parish Meeting and the Annual Meeting of the Parish Council 12th May 2020 at 7.00pm**

**To consider whether to close the meeting under the Public Bodies and Administration of Meetings Act 1960 due to the nature of the business under consideration.**