**AYLMERTON PARISH COUNCIL**

**MEETING OF THE PARISH COUNCIL**

**MINUTES**

**10th July 2018**

**P3/18**

The meeting commenced at 7.30pm

Present - Councillors: K Rounce (Chairman) J Lynes (Vice-Chairman) P Fisher, John Lynes, T Williams

In Attendance: 0 Members of the public, Clerk Patsy Adams. Cllr Sarah Butikofer

1. **APLOGIES FOR ABSENCE** None
2. **Declarations of interest and requests for dispensations -** None
3. **MINUTES OF THE MEETING HELD ON 8TH MAY 2018–** Approved
4. **PUBLIC PARTICIPATION**. **The public participation lasts for 10 minutes -** None
5. **COUNTY AND DISTRICT COUNCILLOR REPORTS -** Cllr Butikofer updated the meeting onthe following matters:

* The Police & Crime Commissioner’s Report with regard to the Fire Service.
* Police advice to Businesses in Holt regarding shoplifting
* Technology in use to identify mobile phone usage whilst driving.
* Norman Lamb’s Village Tours
* Orstead Public Consultation
* The Mobile Library Campaign
* Fly-tipping

There following a discussion on an entrance that has created on the A148. Cllr Butikofer agreed to investigate.

1. **TO ELECT THE VICE-CHAIRMAN**

Cllr Johnny Lynes was nominated, and confirmed that he was willing to stand again. Cllr Johnny Lynes was unanimously elected and signed the declaration before the meeting.

1. **RED BARN LANE -To receive an Update** The Clerk informed the meeting that there was no further news at this stage. It was agreed that the Clerk would continue to pursue his matter. Cllr Williams raised the issue of the footpath from the Garage to the Lions mouth. The Clerk was asked to investigate what had happened to the map she had been given detailing the route the footpath takes.
2. **WORKS AND GENERAL PURPOSES COMMITTEE – To receive an update** Cllr Fisher updated the meeting on the following matters:

* The sign on the gate at the entrance to the Allotments has been replaced
* The seat slats in the bus shelter are to be renewed where required when time is available.

Cl Fisher rose the matter of the poor condition of the road near the pond. It was agreed that he would show the Clerk the problem and she would report it to Highways

1. **THE ALLOTMENTS – To receive an update:**

**Bee Keeping on the Allotments** – Following a consultation with the Allotment Holders it was agreed that this request would be declined.

**The Fallen Tree** - After consideration it was agreed to waive the rent for this particular plot holder for one year. It was agreed that this matter will be put on the next agenda.

1. **Governance and Financial Matters:**
   1. ***GDPR –*** *To receive an update. The Clerk confirmed that there were no outstanding duties regarding GDPR compliance.*
   2. ***To authorise the payment of invoices from the Parish Council’s accounts:***

***The Clerk’s Salary& Expenses:***

***Salary £355.86***

***HMRC £1.20***

***Administration Expenses:***

***Home Office Allowance £20.00***

***Stamps £8.04***

After consideration the payments were approved and signed accordingly.

1. **CORRESPONDENCE –** To consider correspondence previously circulated to members:
2. Care & Support for Adults 2018/19
3. Annual Canvassing Request – Poster Display To APPROVE
4. Norwich Western Link Consultation
5. The Parish Partnership Scheme
6. North Norfolk Local Plan – Green Spaces
7. Norfolk Minerals & Waste Local Plan Review
8. Archant Newspapers FOI
9. NNDC Local Plan Newsletter
10. Norman Lamb’s Village Tour

To Consider correspondence received after the publication of this agenda

No further comments were received, however, Cllr Williams stated that he was unhappy the Council had not responded to the initial consultation regarding Green Spaces.

1. **PLANNING –**
2. **Applications received:** None
3. **Applications responded to between meetings: None**
4. **Applications Decided:**

PF/18/0774 The Firs, Beechwood Avenue. Single Storey Ext. – Decision Awaited

PF/18/0709 Edgewood Cottage, Extension – Approved

PF18/0608 Durian House, Beechwood Avenue - Approved

1. **HIGHWAYS** update and to report any further highways matters see item 8
2. **To report matters that have arisen since the publication of this agenda.** None
3. **Items for the next Agenda** None
4. **Next meeting:** 11th September 2018
5. **Close.** There being no further business the Chairman closed the meeting at 8.35pm