**AYLMERTON PARISH COUNCIL**

**Notice of Meeting**

**Members of Aylmerton Parish Council**

You are hereby summoned to attend the Annual Meeting of Aylmerton Parish Council

at the Village Hall, Aylmerton

**on Tuesday 9th May 2017 at 7.30pm**

Patsy Adams

Locum Clerk to Aylmerton Parish Council

29th April 2017

**MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND**

**AGENDA**

1. To elect the Chairman of the Council

2. To elect the Vice Chairman

3. Apologies for absence

4. To record declarations of interest from members in any item to be discussed and to consider requests for dispensations of disclosable pecuniary interests

5. To consider approval of Minutes of the Parish Council Ordinary Meeting held on 10th May 2016 and the meeting held on 14th March 2017

6. To receive an update on items in the minutes but not on the agenda

7. Public questions, comments or representations

 *(on matters connected with this Agenda – limited to three minutes per person and ten minutes in total at the discretion of the Chairman)*

8. Reports

8.1 To receive report from PCSO Alison Holmes.

8.2 To receive reports from County Councillor and District Councillor

9. Planning

9.1 To discuss and make observations on any planning applications received

10. Highways & Transportation

 To receive information of any new issues that need to be reported to Highways

11. Finance & Regulatory Matters

11.1 To consider and approve the Annual Return and Governance Statement

11.2 To consider the Internal Auditors Report

11.3 To consider the Year End Bank Reconcilliation

11.5 To receive the list of Year End Actuals against Budget

11.6 To consider the list of invoices for payment

11.7 To review the Council’s insurance policy

12. General Purposes Committee

 To receive an update

13. Allotments

 To receive an update

14. Village Pond

 To receive an update

15. Other Projects

16. Correspondence

17. Second Public Participation

 *(on matters connected with this Agenda – limited to three minutes per person and ten minutes in total at the discretion of the Chairman)*

18. Matters for information only or the next Agenda

19. To agree the dates and times of Ordinary Meetings of the Parish Council for the ensuing year

Distribution: All members of Aylmerton Parish Council & members of General Purposes Working Group

County Cllr. M Baker, District Cllr.S Butikofer, PCSO Allison Holmes, Village Correspondent

Mrs Brittain,